

BRICK TOWNSHIP MEMORIAL HIGH SCHOOL BAND SUPPORT ASSOCIATION BY-LAWS

ARTICLE I - Title

The name of this association shall be the BRICK TOWNSHIP MEMORIAL HIGH SCHOOL BAND SUPPORT ASSOCIATION ("Association").

ARTICLE II - Purpose

Section 1:

The purpose of the Association shall be to support the following Brick Township Memorial High School *Band Programs*: "*Marching Band Program*", "*Winter Guard Program*", "*Concert Band Program*", "*Brass Ensemble*", "*Percussion Ensemble*", "*Jazz Ensemble*", the staff of said Programs and most importantly the Band Members and Color Guard of the Brick Township Memorial High School. *For the purposes of these Bylaws let it be noted that the term "Band Programs" will refer to those Programs mentioned in this Article II, Section 1 of the Bylaws.*

Section 2:

The Association shall not question the policies or procedures established by the Band Director, the Band Staff or get involved as a group to protest any matter concerning the *Band Programs* except in the case of situations that contradict Association Bylaws or Policies. This does not prohibit any member of this Association who, as a parent or guardian of a band member, wishes to meet with and discuss private issues pertaining to their child with the staff or the school administration.

Section 3:

The Association shall promote the development of a positive attitude and sense of pride in the Band among the Band Members, the High School faculty, the student body and the residents of Brick Township.

Section 4:

The Association shall compliment the financial support received from the Board of Education for the improvement of the *Band Programs* in Brick Township Memorial High School. Band Support Association is here to assist the *Band Programs* and will conduct its business responsibly.

ARTICLE III – Membership

Section 1:

Any adult family member or legal guardian (18 years or older) who has a child actively participating in the *Band Programs* may become a member after payment of annual dues. The Executive Board with the approval of the General Membership shall determine dues.

Section 2:

All members, in good standing, shall be eligible to vote at *General Membership Meetings and Election meetings*.

Section 3:

Membership may be terminated for cause, which shall include, but shall not be limited to, behavior or conduct detrimental to the interest or purpose of this Association. Two-thirds of the vote cast by a secret ballot at the next regularly held General Membership meeting of the Association shall be required for the termination of membership.

Section 4:

Former members of the Association, who left the Association in Good Standing, family members and Student Alumni of the *Band Programs* who wish to assist the Association by volunteering for events, may do so as a Temporary Honorary member. Such Temporary Honorary Membership shall not be required to pay dues and shall have no voting rights or privileges in the Association. (*Check w insurance carrier*)

Section 5:

A Member in Good Standing shall be defined as a member who has paid current dues; satisfactorily fulfilled duties as related to his/her position; has not exhibited behavior or conduct detrimental to the interest or purpose of the Association and who abides by these Bylaws and guidelines of the BTMHSBSA.

Section 6:

A member who is determined to be **not** in Good Standing shall have all membership privileges revoked immediately, by majority vote of Executive Board. Reinstatement of said member will be determined by a thorough evaluation of the individual situation with a report to General Membership. Reinstatement will be by 2/3 vote of all present at the next General Membership meeting, vote shall be secret ballot. Reinstatement will be considered only after a period of 12 months has passed.

ARTICLE IV –Audits/Funds

The Fiscal year of the Association shall begin on July 1st and end on June 30th of the following year.

Audit has to be completed by the June general membership meeting.

All goods/assets purchased or otherwise secured by this Association shall become property of the Marching Band Programs.

Upon the dissolution of the Association, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (cX3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the Common Pleas of the organization is located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE V – Meetings

Section 1:

General Membership Meetings of the Association shall be held on the **THIRD** Wednesday evening of each month, *excluding December*, or as otherwise determined by the Executive Board.

Section 2:

Attendance by a majority of elected officials in *good standing* and at least one member shall constitute a quorum necessary for a transaction of business at a duly called or regularly scheduled meeting of the General Membership. If a quorum is not present, an informal meeting may take place. An informal meeting is a discussion where neither vote nor action can be taken on said discussion.

Section 3:

Unless otherwise stated, all meetings shall be conducted under Robert's Rules of Order, Newly Revised.

Section 4:

Executive Board meetings shall be held on the **SECOND** Wednesday evening of each month, or as otherwise determined by the Executive Board.

Section 5:

If a change is made to any meeting date or time, all members shall be notified via telephone, email or social media three (3) days in advance of meeting being given.

Section 6:

Due to the nature of business discussed at Executive and General Membership meetings, no active student or child under the age of 18 shall be in attendance during said meetings.

ARTICLE VI – Officers

Section 1:

Eligibility requirements for Association elected officers (“officers”) to this Association shall include:

- A. Person shall be a member of the Association in *good standing* for a period of not less than six (6) months prior to the date of nominations.
- B. Two (2) family members and/or spouses may **not** serve on the Executive Board simultaneously.
- C. Term for each office shall be one (1) year. All board members shall be eligible to be re-elected and may server unlimited consecutive terms.

Section 2:

Officers: President, Vice President, Treasurer, Recording Secretary, Corresponding Secretary, Sergeant at Arms, and BOE Liaison shall fulfill their duties in accordance with the BSA Guidelines.

ARTICLE VII – Elections

Section 1:

The Executive Board shall appoint a Nominating Committee during the month of March at a General Membership Meeting. The committee shall consist of a minimum of three (3) members, maximum of seven (7) and must always have an odd number of members. The President shall not serve on the Nominating Committee.

- A. Once selected, the Nominating Committee shall appoint a Chairman. The Nomination Committee shall solicit candidates by notifying all membership of positions via written memo. Additionally the Nominating Committee may call Members in Good Standing to solicit applicants.
- B. The Nominating Committee shall select a slate of officers (one (1) nominee per position) based on qualification criteria established in Article VI of the BTMHSBSA Bylaws and by obtaining input from current Board and Membership of the BTMHSBSA.
- C. The Nomination Committee shall notify all applicants as to whether or not they are selected prior to the April General Membership Meeting and to obtain consent of those nominated for the Slate of Officers. The Nominating Committee shall also inform those candidates, not selected, of their right to run from the floor at the May General Membership/Election Meeting.
- D. The Nominating Committee shall present their recommendation of the Slate of Officers at the April Meeting. Elections will take place at the May General Membership/Election Meeting.

- E. Any candidate wishing to run from the floor shall be able to do so at the May General Membership/Election Meeting. Any contested positions shall be decided by secret ballot by general membership in good standing.

*All proceeding of the Nominating Committee shall be maintained in the strictest of confidence to protect all those who step forward to serve.

Section 2:

Elections shall be held in the month of May. All Officers shall take office at the close of the June Membership meeting and serve for a term of one (1) year. The President-Elect and Vice President-Elect may participate in all board meetings beginning after elections and until they are able to assume their elected office at the close of the June Membership meeting. The President-Elect and Vice President-Elect shall not vote on the board until they assume their official duties at the close of the June Membership meeting.

Section 3:

Vacancies of the offices of Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Sergeant at Arms and Board Liaison shall be filled for the unexpired term by a person elected by a majority vote of the remaining board members of the Executive Board.

Section 4:

Vacancy in the office of President: In the event of the resignation or death of the President, the Executive Board shall elect a President to fulfill the unexpired term from among those who have served or are serving on the board. The election shall be by majority vote of the Executive Board.

Section 5:

Anyone who has served more than one-half (1/2) of a term shall be deemed to have served a full term in such office. Exception: a person who is filling an unexpired term outlined in Article 7 Section 3-4 shall not have the time fulfilling said position prevent them from running for officer in the future or should such time served be held against said candidate's new term.

Section 6:

Special Circumstances: **If the President and the Vice President** were to resign their position at any time, **the remaining board members** would be eligible to fill the vacant positions.

ARTICLE VII – Executive Board

Section 1:

The Executive Board shall consist of the Elected Officers of this Association, and chairpersons of standing committees. The Band Director shall be a member of the Executive Board.

Section 2:

The Elected Officers shall be responsible for the management of the Association.

Section 3:

The Executive Board will appoint the chairperson of all standing and special committee.

Section 4:

No member of the Executive Board shall receive any compensation for sitting on the Board.

Section 5:

The rules contained in the current edition of "**Robert's Rules of Order Newly Revised - 11th Edition**" shall govern the BTMHSBSA, in all cases in which they are applicable, and in which they are not in conflict with the expressed purpose of the BTMHSBSA and these bylaws of the BTMHSBSA.

Section 6:

The Executive Board must approve all contracts between the Association and outside Vendors.

Section 7:

Each year, the Band Director, together with the Association, shall award Merit Scholarships for up to four (4) graduation student members of the Marching Band Program. The scholarships shall be in the amount of \$1,000.00 each (to total up to \$4,000.00). The Scholarship Checks will be drawn from the BSA Scholarship/Equipment account and made out directly to the institution of higher education chosen by the awarded recipient. Scholarships will be awarded at the Senior Awards Night **OR** at the band banquet.

Recipients of the Scholarships shall be determined based upon a point scale with four (4) categories as follows:

- A. Band Director Evaluation up to 25 points: Marching Band members including Color Guard evaluation criteria will include attendance, participation, leadership, motivation, and preparation. Note: The Association will present a report of Marching Band Members, including Color Guard, who participate in the Association activities and fundraisers.
- B. Audition up to 10 points:
 - i. Band and Color Guard will prepare a 3-minute solo audition that will be judge by the band staff members.
 - ii. Up to 5 point for preparation (and)
 - iii. Up to 5 points for musicality
- C. Band Director Essay up to 25 points:
 - i. All members of the Marching Band, including Color Guard, are eligible to participate.

- ii. Essay should be written on a specific topic or question to be determined each year.
 - iii. Essay will be judged on content, form and style.
- D. Ensembles 40 points:
- i. 5 points for each year in each band ensemble Concert Band
 - ii. 5 points for each year in Marching Band (includes Color Guard)
 - iii. 5 points for each year in Winter Guard (Equus & EQ2)
 - iv. 2.5 points for each year in Small Ensembles: Jazz, Brass, Pit, Orchestra
- E. The four (4) graduating students with the highest scores shall become the recipients of the annual Merit Scholarships. Should there be a tie in overall total scores then the following tiebreakers shall apply:
- i. First the highest score Band Director
 - ii. Second the highest score in Audition
 - iii. Third the highest score in the Essay
 - iv. Fourth the highest score in Ensembles